

ASCnet drives system utilization
to increase agency value.

The ASCnet Xpress

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NW Ohio ASCnet Member Named 2011 TENCon Scholarship Winner

by Sonia Merz & ASCnet Press Release

Out of nearly 200 applications submitted, Tiffany Fellers, accountant and NW Ohio ASCnet Member from Bokerman Yackee Koesters (BYK) Insurance in Napoleon, OH has been selected to receive the 2011 ASCnet TENCon Scholarship. The scholarship covers the cost of a full 2011 ASCnet TENCon registration, roundtrip coach airfare, hotel lodging and ground transportation.

Fellers has worked for BYK Insurance for three years. She actually began with the agency the day after she received her college degree-with honors, no less-something she accomplished as an adult student and full-time mom of three.



Tiffany Fellers

Tiffany attended the 2009 Accounting Boot Camp only a year after joining the agency and was able to implement a number of work-flows and procedures. When asked why she applied for the 2011 TENCon Scholarship, Fellers responded "I actually meant to apply last year but waited too long and missed the deadline, but this year I knew I had to. I learned so much at the Accounting Boot Camp, this time it will mean even more to me because I'm familiar with the system and will be able to extract new ways to maximize our agency utilization of TAM." Congratulations to Tiffany, we look forward to hearing about her TENCon experience.

RPost -Part 1 Applied Integration

by Sonia Merz & Applied Systems Press Release

There has been a lot of talk about encrypting emails and being HIPPA-compliant. We all know there are a variety of options in software and third party vendors to make this happen. This article will highlight one company; RPost, which has integrated with Applied to offer such services. Please note this is not an endorsement for RPost but merely a two part effort to provide you with information that we hope you find useful in your quest to become compliant with your emails.

PART 1: Please read a portion of the **January 31, 2011 Press Release from Applied Systems regarding their integration with RPost:**

Applied Systems TAMOnline® and

VisionOnline® agency management systems now include easy access to RPost Registered Email® service, so insurance agents and brokers can legally prove who e-mailed what to whom and when.

Insurance technology company Applied Systems recently partnered with

RPost to help agents protect insureds' personal information such as Social Security numbers, driver's license numbers, and bank and credit card information. The HIPAA-compliant service reduces insurance professionals' exposure to errors and omissions by providing security, accountability and liability protection. An encryption option further enables agents

and brokers to protect and prove delivery of confidential and personal information sent via e-mail.

A key reason Applied Systems incorporated the RPost solution is the service's legal and verifiable proof of e-mail delivery, content and official timing, which makes any e-mail document a court-admissible record that will withstand challenge.

Applied Systems users access the RPost service from a newly installed icon in the Microsoft® Outlook client within TAMOnline or VisionOnline. A sender uses the RPost service to transmit a Registered E-mail® message, then receives a Registered Receipt™ e-mail record. That record is easily attached to customer files in TAMOnline or VisionOnline via the drag-and-drop feature in the agency management software. The RPost service is also available for EpicOnline users and for agents and brokers who host Applied Systems TAM® and Vision® on their own servers. **See PART 2 on Next Page...**



RPost - Part 2 Services Summary

by Sonia Merz & www.rpost.com

If your agency is like mine we don't have a true grasp of what services are available from vendors who offer products to get our agency HIPPA-compliant . RPost has a Services Summary on their website that is laid out below for your convenience. Cost of these services and features will vary by agency so please contact RPost or another third party vendor to get the complete details of their products, services, and pricing.

Service	Feature	Description
Legal Proof®	Registered Receipt™	Email record which is returned to sender and provides legally verifiable and admissible proof of delivery, content, and time for important out-bound messages.
	Marked	The Registered Email message is sent with a special banner and markings.
	Unmarked	The Registered Email message is sent with no banner or markings.
	For Official Use Only	Government organizations can customize an "Official" banner with their logo or seal.
Electronic Signatures	Digital Seal®	Allows the <i>sender</i> to electronically sign and timestamp an email and each page of attachment(s) with a single click.
	eSignOff®	Allows the <i>recipient</i> to electronically sign and timestamp an email and each page of attachment(s) with a single click
	eContract™	Both the sender and recipient can electronically sign and timestamp the same email and attachment
Email Encryption	SecuRmail™ Encryption	Simple to use and secure end-to-end encryption (128 bit) service. The receiver is required to insert a password to open the message and does not need to use any special keys or accounts or visit any special websites
	PDF Conversion	Converts Microsoft Office attachments to PDF format with one click
	Metadata Cleaning	Removes metadata from Microsoft Office attachment to reduce potential exposure to hidden information saved in that file
	PKI Digital Certificate Compatibility	RPost is fully compatible with PKI Digital Certificates and adds the proof of delivery, content and time to the transmission
Proof Archive™	Classification Codes	Allows the sender to assign a client, reference or matter code to each Registered Email message sent
	Proof Archive™	Users have option to store the Registration Receipt emails in a secure, web-accessible, searchable archive that can be deployed in-house or enabled in a hosted environment by an RPost partner
	Usage Reports	Detailed reports itemizing the dates, recipient addresses, client codes, number of units and message ID for each Registered Email message sent
Email Efficiency	SideNote® Service	Adds private yellow "sticky notes" for CC and BCC message recipients
	Intake™ Service	Retains legally verifiable proof of delivery, content and time for inbound email received by your organization
	Register Reply™	Returns recipient's reply as a Registered Email message without the recipient needing any special software

Ask us.
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**SAVE
THE
DATE**

September 8, 2011
NW Ohio ASCnet Users Group Meeting
Findlay Inn & Conference Center
Findlay, OH



Sept 20-23
**Gaylord Palms
Resort**
Orlando, FL

December 8, 2011
NW Ohio ASCnet Users Group Meeting
Findlay Inn & Conference Center
Findlay, OH